



## Ready to Apply?

- HOLDHOLD YOUR APARTMENT!** Put half of your total security deposit down to secure a chosen apartment.  
Example: \$50 for a \$100 deposit
  - The apartment will remain on the market until a hold is paid on a first come, first serve basis.
  
- APPLICANT APPLICATION:** The application is filled out, signed, and dated.
  - 1 application needed per person over the age of 18 that will be living in the apartment.
  
- GUARANTOR APPLICATION\*:** The guarantor (or co-signer) has filled out, signed, dated, AND notarized the guarantor application and agreement.  
**\*International Student? You will need to provide a copy of your I-20 and passport in place of the guarantor application.**
  
- GOT A PET? (*for applicable properties*):** The Pet Agreement is signed and dated.
  
- PAY \$30 FOR YOUR APPLICATION.** This allows us to submit your application(s) for a credit and background check.
  - \$30 per applicant
  
- WAIT FOR APPROVAL:** We will contact you and let you know if your application has been accepted and approved.
  - Approval process usually takes 1-3 days.